

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, January 5, 2016**  
**Town Hall, Room 130**

**Call to Order:** PBC Chairman, Wayne Klocko, called the meeting to order at 7:03 p.m.

**Meeting Attendees:**

**PBC Members**

Wayne Klocko (Chairman), Diane Jurmain, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

**Other Attendees**

Steven Agostini (Agostini), Julie Allen (Agostini), Fabrizio Caruso (CDR), Keith Edison (Town of Millis – Chief of Police), Brian Main (Town of Millis – Project Manager), Joseph Furino (Millis Resident), Mark Saccoccio (CDR Maguire)

**Police/Fire Project:**

Millis Resident Concerns

Joseph Furino, a Millis resident (1005 Main Street) and abutter to the new police station, raised concerns to the committee about the vibrations that he is experiencing in his house from the work being performed at the site of the new police station, specifically the rolling. He is concerned that with the age of his home, damage will occur or may have already occurred. He cited some cracks in the fieldstone foundation. He stated that he wasn't sure if they were pre-existing or not. As an initial response to Furino's concerns, the town has hired a geotechnical engineer to test the vibration levels with normal traffic in front of the house and then again, after the vibrator was turned on. The recording device was originally going to be in place for one day, but Steven Agostini, from Agostini Construction, suggested leaving it in place for a week to get a larger sample. When Furino was asked what he would like to see happen, he responded that he would like to have a structural engineer come in to look at his house and assure him that the house is not at risk for safety issues now or in the future. He asked if that expense would come out of his pocket or if the town would be willing to pay for it. The committee offered two options, the first would be for Furino and the town to each hire their own engineer and compare the opinions. The second option would be to hire someone totally independent that both parties can agree on. Wayne Klocko asked Furino to think about his options and bring something forward to the committee that includes scope and cost.

CDR turnover

Fabrizio Caruso announced to the committee that his last day will be Friday. He has resigned from CDR Maguire. Mark Saccoccio of Saccoccio Associates will be taking over for Caruso. Saccoccio Associates has acquired CDR Maguire's Architectural Division. Wayne Klocko asked Caruso for a formal letter explaining what has happened and how things will work moving forward. Saccoccio attended a job meeting today with Caruso and explained to the committee that he has been shadowing Caruso behind the scenes for months giving him a good idea of where things stand. Caruso and Saccoccio explained that the town's contract is still with CDR Maguire and for this project, Saccoccio is a sub-contractor to

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, January 5, 2016**  
**Town Hall, Room 130**

CDR Maguire. Klocko asked if Saccoccio Associates will be acquiring CDR's assets and liabilities, to which Saccoccio explained that moving forward yes, but anything prior is owned by CDR Maguire.

Change Order Requests

The following Change Order Requests were reviewed by the Committee:

#23, add 4 piers at carport, \$3,814

#24, structural fill to grade site, \$2,985

#25, extended under slab ventilation, \$5,808

#27, credit for sleeves for plumbing and fire protection, -\$5,163

#28, credit for reducing the size of the water heater and associated work, -\$11,536

#29, to install geogrid, not to exceed \$7,367

The committee asked Caruso what the benefit of the geogrid is to the project. Caruso replied that it is a preventative method in the event that you have pockets of organics and/or additional stumps, it increases the soil bearing capacity. Caruso was asked if this is the recommendation of CDR for dealing with the issue of the organics. Caruso replied that the geogrid is the best solution to uniformly address any settlement issues. The committee asked Caruso if it was his recommendation to go ahead with the change order and he replied yes.

Brian Main brought up that while researching geogrids, he found that they work better when they are continuous and recommended doing it that way rather than in pieces. Agostini agreed and said that they prefer to do it in one continuous piece.

**John Wine made a motion for the committee to approve the "not to exceed" amount of \$7,367.00 for Change Order Request 29 to the installation of one layer of geogrid material approximately 1 foot below the floor slab as recommended by CDR Maguire. Diane Jurmain seconded the motion and the motion passed unanimously.**

**Wayne Klocko made a motion that the PBC recommend approval to the Board of Selectmen of Change Order Requests #23, 24, 25, 27, 28 and 29 in the net amount of \$3,275.00. Jon Wine seconded the motion and it passed unanimously.**

Schedule Update

Julie Allen from Agostini gave the committee an update on the schedule (Handout A). Work on underground utilities is ongoing and will continue into next week. Cold weather is coming, so ground thawing units will be rented so that slab work can continue. Masonry work is scheduled for the middle of January and the Mason will be asked to provide the tents and heaters that he will need. Exterior wall framing will begin after this. Schedule seems to have moved by about two weeks due to these items but there is a plan to recover those two weeks by adjusting the timing of the interior wall framing, starting vapor barrier about 7 days after masonry work begins rather than wait for completion, and removing

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, January 5, 2016**  
**Town Hall, Room 130**

the 5 day lag between casework and flooring and shortening the duration of devices and plates. 5/3 is still current expected completion date.

Additionally, Agostini is investigating the possibility of advancing the fire station project. They would need the permit and the deed restriction would need to be filed by town counsel.

Monthly Reports

Brian Main distributed his Monthly Project Report for December (Handout B), report was presented and reviewed. CDR distributed the Monthly Architect's Report for December (Handout C), report was presented and discussed. Roof colors for new Police Station were presented. Options included Shadow Black, Driftwood, and Colonial Slate. The committee preferred the Shadow Black.

Budget Update

Kim Borst and Brian Main presented an updated Budget Sheet dated 1/4/16 for review. (Handout D) Proposed budget transfers were discussed including Change Order requests 24 and 25 which total \$8,793 would come out of the "contamination" line item and be put into the "construction" line item. Additionally, change order requests 22, 23, 27, 28, and 29 which total \$3,275 would come out of "construction contingency" and into "construction".

Invoices

A bills payable schedule for Agostini Construction's application for payment, number 251-6, for \$812,781.55 was presented.

**Pat Sheehan made a motion to pay Agostini Construction, Inc. \$812,781.55 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Compass for services rendered through November 30, 2015 was reviewed.

**Jon Wine made a motion to pay Compass Project Management \$1,603.75 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.**

A bills payable schedule for Briggs Engineering & Testing for services rendered through December 5, 2015 was reviewed.

**Diane Jurmain made a motion to pay Briggs Engineering & Testing \$1,603.75 for services provided. The motion was seconded by Pat Sheehan and passed unanimously.**

Minutes

Meeting minutes from 12/8/15 were presented and reviewed.

**Permanent Building Committee Meeting**  
**Minutes of Tuesday, January 5, 2016**  
**Town Hall, Room 130**

Wayne Klocko made a motion to accept the minutes of 12/8/15 as amended. The motion was seconded by Diane Jurmain. Jon Wine abstained and the motion passed.

**Adjournment**

Wayne Klocko made a motion to adjourn the meeting at 9:50 p.m. The motion was seconded by Jon Wine and passed unanimously.

Submitted by:

Kimberly Borst  
Secretary, Permanent Building Committee

**The next meeting of the Permanent Building Committee will be held on Tuesday, February 9, 2016 at 7:00 p.m. in the Town Hall, room 130.**